

EXHIBIT A
SOLIVITA HOMEOWNERS ASSOCIATION, INC.
ARCHITECTURAL REVIEW APPLICATION

Homeowner Name: _____

Property Address: _____

Phone: _____ Email: _____

Lot #: _____ Phase: _____

Please select the category of the request: (Only **(1)** Change Request Per Application)

- | | | | |
|---|--|--------------------------------------|---------------------------------|
| <input type="checkbox"/> Fence | <input type="checkbox"/> Exterior Color Change | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Pavers |
| <input type="checkbox"/> Screen enclosure | <input type="checkbox"/> Exterior Color Same | <input type="checkbox"/> Patio | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Solar Collectors | <input type="checkbox"/> Gutters | <input type="checkbox"/> Other |
| <input type="checkbox"/> Lawn Ornament | | | |

I hereby request consent to make the following change, alteration, renovation, and/or addition to my property
(Describe the change, addition & installation, and location):

THIS SECTION MUST BE COMPLETED

- ☐ **The work will be performed by a contractor.** (If requested by the ACC, the Homeowner is responsible for obtaining the permits from the appropriate Building Department(s), a copy of the vendor's license, and proof of insurance.)
- ☐ **The work will be performed by a homeowner.** (Please read and initial statement below.)
_____ ***The applicant a/k/a homeowner holds the association and its management agent harmless in the event that the applicant plans on initiating and performing the improvements themselves.***

ALL the applications must include the following documents/ information when submitted, for the request to be reviewed & considered by the Committee:

- Signed Application by the Property Owner or Power of Attorney
- Paint Change must include Color Samples or Swatches
- Drawing(s) or Sketch with the size or dimension(s) of the change or additions
- Color Picture(s) of samples and materials for the proposed change(s)
- Official Property Survey or Polk County Aerial map marked with the location
- Copy of the contract or proposal indicating the height, materials, shape, color(s) name, and samples along with the Contractor's Business License & Insurance
- All Landscapes must include Drawing(s) or Sketch with the size or dimension(s) of the change(s) or addition(s) and a copy of the Official Property Survey or Polk County Aerial map marked with the location of the landscape change(s)

In accordance with the Declaration of Covenants, Conditions, and Restrictions and the Association's Rules and Regulations, Installation must conform exactly to the approval and the Association's guidelines. Any variance could result in violations and/or fines. I agree not to begin any property improvement(s) until I have been notified in writing of the approval. I understand that the responsible Board and/or Committee has up to thirty days (depending on governing documents) to review and either approve or disapprove this Application for the Alteration(s). No response is an automatic DENIAL. If any change is made that has not been approved, the responsible Board/Committee has the right to ask me to remove the improvement from my property.

Signature of Owner(s): _____ Date: _____

Date Received by Staff Member: _____ Completion Date: _____

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Your approval is subject to the following:

- You are responsible for obtaining any necessary permits from the appropriate Building Department(s).
- Access to areas of construction is only allowed through your property and you are responsible for any damages done to the common areas during construction.

The Architectural Review Committee shall have no liability or obligation to determine whether such improvement, alteration, and addition comply with any applicable law, rule, regulation, code, or ordinance. IT IS UNDERSTOOD AND AGREED THAT **"Solivita" AND "Evergreen Lifestyles Management."** ET AL, ARE NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION, OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE HOMEOWNER AND ITS' ASSIGNS ASSUME ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE.

- If there is damage to common areas during construction, the homeowner will be notified and must satisfactorily repair the damages. The Homeowner is required to notify the Community Association Manager, once the construction is complete so verification can be made that there are no outstanding damages.

ARC COMMITTEE USE ONLY – DO NOT WRITE IN THE BOX BELOW

This Application is hereby: ☐ **Approved** ☐ **Disapproved** ☐ **Approved W/ Conditions**

Date _____ Signature _____

Explained Conditions:

Explained Disapproval:
